# MINUTES OF MEETING OF THE BOARD OF DIRECTORS

June 24, 2014

THE STATE OF TEXAS

**COUNTY OF HARRIS** 

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NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 28

The Board of Directors (the "Board") of Northwest Harris County Municipal Utility District No. 28 (the "District") met in regular session, open to the public, at 3327 La Mer Lane, Spring, Texas, the District's meeting place inside the boundaries of the District, at 4:00 p.m. on June 24, 2014, whereupon, the roll was called of the members of the Board of Directors, to-wit:

Richard Doll

President

Troy Zuckero

Vice President/Treasurer

Denean Bennett

Secretary

Anne Headley

Assistant Secretary

Patrick Donais

Assistant Secretary

All members of the Board of Directors were present, thus constituting a quorum.

Also present at the meeting were Vicki Busboom, the District's Bookkeeper; Vickey Sullivan with Equi-Tax, Inc., the District's Tax Assessor/Collector ("TAC"); Robb Clark with Hays Utility South Corporation, the District's Operator ("Operator"); Deputy Coulter and Officer Cohen of Harris County Precinct 4 Constables Office; and Timothy Green, attorney, and Beth Van Doren, legal assistant, Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats/Rose"), legal counsel for the District;

WHEREUPON, the meeting was called to order at 4:08 p.m. The posted notice of the meeting is attached hereto as Exhibit "A".

#### HEAR FROM THE PUBLIC

No member of the public was present.

#### APPROVAL OF MINUTES

The Board next considered approving the minutes from the meeting held on May 27, 2014, which were previously distributed to the Board. Based on a motion made by Director Headley, seconded by Director Bennett, the Board voted unanimously to approve the minutes from the meetings held on May 27, 2014 with corrections.

#### CONSTABLE'S REPORT

The Board recognized Sergeant Lowry and Officer Cohen who reviewed a police report for the District. No action was needed on this agenda item.

#### TAX ASSESSOR'S REPORT

Ms. Sullivan reviewed and discussed the TAC report, a copy of which is attached hereto as Exhibit "B". She reported that 98.8% of 2013 taxes have been collected.

Following a discussion regarding the TAC's report, and based on a motion made by Director Headley, seconded by Director Zuckero, the Board voted unanimously to accept the tax assessor/collector's report, as presented, and approve payment of the checks listed in the report.

#### BOOKKEEPER'S REPORT/AUTHORIZE PAYMENT OF DISTRICT'S BILLS

Ms. Busboom presented the Bookkeeper's report for the period ending June 24, 2014 and checks were presented for approval. A copy of the Bookkeeper's report is attached hereto as Exhibit "C".

Following discussion of the Bookkeeper's report, upon a motion by Director Zuckero, second by Director Headley, the Board voted unanimously to approve the Bookkeeper's report and approve payment of the checks listed therein.

### RECEIVE OPERATOR'S REPORT

The Board recognized Mr. Clark who presented the Operator's report for May. Mr. Clark updated the Board on operation matters in the District, including delinquent accounts. A copy of the Operator's report is attached hereto as Exhibit "D".

Next, the Board noted that some of the fire hydrants need to be painted. Mr. Clark stated he would check the warranty on the most recent work.

In addition, the Board requested Director Donais work with Mr. Clark to ensure the completion of the detention pond fence.

After further discussion and based upon a motion by Director Zuckero, seconded by Director Headley, the Board voted unanimously to approve the Operator's Report.

# DISCUSS STATUS OF MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT ("MRMUD") CREDIT FROM REGIONAL WATER AUTHORITY AND HOW IT PERTAINS TO THE DISTRICT

Director Doll updated the Board on the status of the MRMUD billing issues and reviewed some historical discrepancies. No action was required on this agenda item.

## DISCUSS MRMUD BILLING ISSUES AND CONSIDER ACTING THEREON

Director Doll updated the Board on the status of the MRMUD billing issues and reviewed some historical discrepancies.

There being no further business to come before the Board, and based on a motion duly made and seconded, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 22nd day of July, 2014.

(DISTRICT SEAL)

Secretary, Board of Directors

